

About Revetas:

Revetas is a pan-European real estate investment advisor pursuing a thematic approach focused on value-add investments that may be entangled in special situations.

The firm's leadership has been operating in Europe for the past 25 years and Revetas has been a leader in Central European real estate for a decade. The team has successfully navigated multiple economic and investment cycles and has built Revetas into a fully integrated real estate platform covering investment, asset, development and property management.

Revetas serves a global base of institutional investors, endowment funds, pension funds, asset managers, family offices and ultra-high-net-worth individuals with a view of delivering superior, risk-adjusted returns. Full alignment with investors, coupled with a strong focus on sustainability, is at the core of the firm's success.

Revetas was founded in 2012 and is led by Managing Partner Eric Assimakopoulos. The business operates from London, Vienna and Luxembourg.

www.revetas.com

Join our team as Investment Transactions Associate (m/f/d) in Vienna

The Associate is a member of the Investment Team, with responsibilities ranging from analysis of prospective investments, supporting the deals execution, managing the assets including the implementation of initiatives and strategy, supporting leasing and operational aspects, furthermore, participating in the divestment process at the end of the holding period.

The position includes a wide range of responsibilities and involvement in every phase of the asset life cycle.

An Associate is responsible to analyse the collected data by the analysts, draw conclusions, prepare scenarios and propose the optimal solution taking into consideration risk, financial, compliance, and legal aspects. The Associate is also in possession of the most up-to-date information in relation to the asset's daily operations, priorities and risks and is in the position to make the appropriate recommendation to the Principals.

Responsibilities and Tasks:

1. Deal execution and transition
 - 1.1. Analysing and making recommendations about the viability of prospective investments, projects and business cases.
 - 1.2. Drive Structuring, underwriting and due diligence processes of selected investment projects by working closely with senior management.
 - 1.3. Analyse potential new investments within the investment pipeline
 - 1.4. Participate in asset visits throughout the region to evaluate viability and suitability of an acquisition
 - 1.5. Supporting the deals execution, including the preparation of all required documentation including marketing materials and presentations, Investment Committee Memoranda, and financial analysis and reports with multiple scenarios and recommendations, if required.
 - 1.6. Developing adequate debt and/or equity financing memoranda and business plans, supporting financing/refinancing process

- 1.7. Devise asset management strategy and initiatives that will be pursued during the holding period
2. Market research
Research of economies and real estate markets across CEE markets and economies and preparation of updates and summaries, including the Annual Investor Meeting
3. Asset management
 - 3.1. Business planning and reporting of the existing portfolio, including the coordination of annual budgeting process and defining the achievable results in line with individual asset strategy and business plan (including leasing, fit-out and other topics impacting the business plan)
 - 3.2. Reporting on business plan priorities, risks / challenges, key topics and performance
 - 3.3. Supporting with analytical work the performance monitoring by marking to market the business plan with appropriate recommendations
4. Represent the company during external events

Other tasks as required as part of the investment management process.

Requirements:

- Minimum bachelor's degree, master's degree beneficial. Any additional qualification, such as CFA or ACCA, of advantage.
- Minimum one-year relevant experience in a similar position in PERE
- English fluent, German and/or any CEE language of advantage
- Excellent financial modelling and Excel skills
- Competent in O365, strong PowerPoint skills
- Excellent written and spoken communication skills
- Strong skills to work independently in a larger team
- Excellent analytical and researching skills
- Strong problem-solving skills and attention to detail
- Pro-active and open-minded personality
- Curious, positive, and self-motivated, strong team player
- structured and process oriented, high learning agility

Attributes: proactive and open minded, curious, resilient, positive, and self-motivated, strong team player

Compensation & Benefits:

- o Minimum gross salary € 55.0000, -- p.a. for 40 h/week, higher salary will be considered in line with the market and experience
- o Annual bonus subject to performance of the individual and the firm
- o Meal benefit
- o Various annual team activities e.g., Group Meeting, Fellowship Day

Community & Culture :

- o Creating value is the foundation of our organizational DNA
- o We celebrate victories, milestones, and successes - together
- o Our leadership cares and helps people grow and thrive
- o We care about and give back to our communities
- o We are mindful of the environmental impact of everything we do
- o We lead by example in terms of Diversity, Equality, and Inclusion

Diversity & inclusion:

- We believe in equal opportunities for all individuals, and we hire for extra perspective.
- Our team is as diverse as our market is: 21 nationalities across three offices.

Revetas is an equal opportunity employer and therefore welcomes applications regardless of ethnicity or cultural background, age, gender, nationality, disability, or sexual orientation.

Place of work: Vienna, Austria

Starting date: Immediately

Contact:

Sabine Habib

Group HR Manager

recruiting@revetas.com